



Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE

Department of Education
Division of Marinduque
RECORDS SECTION
RELEASED
Name: 002455
Signature: [Signature]
Date: MAR 27 2025 Time: _____

Office of the Schools Division Superintendent

March 26, 2025

DIVISION MEMORANDUM

No. 043, s. 2025

CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR (EOSY) RITES FOR THE SCHOOL YEAR 2024-2025

TO : Assistant School Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
ALS Community Learning Centers
All Others Concerned

1. Pursuant to **DepEd Memorandum No. 027, s. 2025** titled "**Conduct of the K to 12 Basic Education Program End-of-School-Year Rites for the School Year 2024-2025**" and **Regional Memorandum No. 40, s. 2025**, titled "**Salient Directives on the Conduct of End-of-School-Year Rites for the School Year 2024-2025**", the Kindergarten, Grade 6, Grade 10, Grade 12, and Alternative Learning System (ALS) learners who satisfactory meet the curriculum requirements at the end of the school year (SY) 2024-2025 will be **from April 14 - 15, 2025** with the theme "**Henerasyon ng Pagkakaisa: Kaagapay sa Bagong Pilipinas (Generation of Unity: Partners for the New Philippines)**".

2. In this regard, this Office reiterates strict adherence to **DepEd Order No. 009, s. 2023 (An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites)**. The following provisions are hereby reiterated:

a. Graduation and Moving-Up Ceremonies shall be simple but meaningful without excessive spending, extravagant attire, or extra ordinary venues.

b. Non-academic projects stipulated in **DepEd Order No. 66, s. 2017** titled **Implementing Guidelines on the Conduct of Off-Campus Activities** such as field trips, film showings, Junior-Senior Promenade, and other school events, shall not be imposed as graduation or completion requirements. Submission of irrelevant items such as cleaning materials, plants, decors and personal items are prohibited.

c. For public schools, expenses relative to the activity shall be charged to the schools' Maintenance and Other Operating Expenses (MOOE) subject to existing guidelines. **No DepEd personnel shall be allowed to collect any kind of contribution or additional fees from parents and guardians for**



Address: T. Roque St., Malusak, Boac, Marinduque
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Website: <https://depedmarinduque.com>

the Graduation and Moving-Up Ceremonies in accordance with the provisions of **DepEd Order No. 19, s. 2008** otherwise known as **Implementation of No Collection Policy in All Public Elementary and Secondary Schools**. In order for schools to limit expenses for the EOSY Rites, school heads are strongly advised on the following:

- The use of live plants for stage design is suggested preferably those available in schools likewise reusable adornments may be used;
- Exercise prudence in choosing the most economical food arrangement for the activity keeping the food selection simple;
- No leis/corsages for graduates, completers, parents/guardians or school personnel which require additional fees;
- No leis/corsages and token for all DepEd officials except if invited as guest/commencement speakers;
- Graduation or class pictures may be taken using capable mobile phones or school-owned cameras to avoid additional fees. Pictures may be stored virtually and emailed to each graduate/completer;
- Printing of graduation yearbook should not be compulsory; hence e-copy may be shared with graduates; and
- Cluster schools may arrange to use the same venues on the same day in different time slots for cost effectiveness.

d. The Format of the certificate of completion and diploma shall be in accordance with Enclosure 1 pages 44 to 46 of **DepEd Order No. 031, s. 2019 (The Department of Education Service Marks and Visual Identity Manual)**. **No additional and unauthorized signatories shall be included in the aforementioned certificates.**

e. All DepEd officials (including third-level officials), teaching and non-teaching personnel are **prohibited from engaging in electioneering or partisan political activity** in relation to the forthcoming 2025 National and Local Elections, pursuant to **DepEd Order No. 048, s. 2018 (Prohibition and Electioneering and Partisan Political Activity)**, and **DepEd Order No. 047, s. 2022 (Promotion of Professionalism in the Implementation and Delivery of basic Education Programs and Services)** and its amendments through **DepEd Order No. 049, s. 2022**.

f. Only the **Schools Division Superintendent or her representative, assisted by the school head shall distribute the certificates and diplomas.** Guest and commencement speakers shall take part in the distribution of awards.

3. All learners, including transferees, who have met the standards, criteria, and guidance set in **DepEd Order No. 36, s. 2016** titled **“Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program”** shall be recognized.

4. To ensure the safety and protection of learners, teachers, and attendees, schools are advised to hold their EOSY Rites in indoor venues with proper ventilation or covered courts to avoid exposure to extreme heat of the sun. Schools shall avoid scheduling their EOSY Rites during the time of the day when temperature are at their highest. Monitoring the heat index forecast for April 14-15, 2025 in your areas is advised.

5. Curriculum Implementation Division Personnel In-Charge of Districts is directed to monitor the conduct of the EOSY Rites using the monitoring tool to be

consolidated and submitted to the School Management, Monitoring and Evaluation Section. This Memorandum serves as the Travel Order for this activity.

6. The following Enclosures are attached for your guidance and references:

- a. Enclosure No. 1 – DepEd Memorandum No. 027, s. 2025
- b. Enclosure No. 2 – Regional Memorandum No. 40, s. 2025
- c. Enclosure No. 3 – Total Number of School Days for the SY 2024-2025 based on DepEd Order No. 009, s. 2024
- d. Enclosure No. 4 – Sample Front Page of Invitation
- e. Enclosure No. 5 – List of DepEd Officials
- f. Enclosure No. 6 – Sample Program for Kindergarten Moving-Up Ceremony
- g. Enclosure No. 7 – Sample Program for Completion/Graduation Ceremony
- h. Enclosure No. 8 – Sample Template for Kindergarten Certificate
- i. Enclosure No. 9 – Sample Template for Grade 6 Elementary Certificate
- k. Enclosure No. 10 – Sample Template for Grade 10 Certificate of Completion
- l. Enclosure No. 11 – Sample Template for Grade 12 Diploma
- m. Enclosure No. 12 – Terms of Reference for Signatories

7. Private Schools, Technical Vocational Institutions (TVIs) and State Universities and Colleges (SUCs) offering basic education or any grade levels thereof, may opt to adopt the provisions of this Memorandum as the basis in the conduct of their moving-up and graduation ceremonies.

8. EOSY Rites for SY 2024-2025 materials may be accessed through this link: <https://tinyurl.com/EOSYMaterials> for your reference.

9. For further inquiries or clarification regarding the issuance, you may coordinate with Dr. Melanie M. Mendoza, Senior Education Program Specialist for Social Mobilization and Networking through this mobile number 09394058418.

10. Immediate dissemination of and strict compliance with this Memorandum is desired.



LYNN G. MENDOZA, EdD
Schools Division Superintendent

Encl: As stated

References:

- DepEd Order (Nos. 009, s. 2024; 009, s. 2023; 049 and 047, s. 2022; 031, s. 2019; 48, s. 2018; 66, s. 2017; 036, s. 2016; 19, s. 2008)
DepEd Memorandum (Nos. 027, s. 2025; 023, s. 2024)
Regional Memorandum No. 40, s. 2025

To be included in the Division Perpetual Index under the following subjects:

ALTERNATIVE LEARNING SYSTEM
GRADUATION
KINDERGARTEN EDUCATION
SCHOOLS

BASIC EDUCATION
JUNIOR HIGH SCHOOL
LEARNERS
SENIOR HIGH SCHOOL

SGOD – P&R – BRL



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Republic of the Philippines
Department of Education

MAR 21 2025

DepEd MEMORANDUM
No. **027**, s. 2025

**CONDUCT OF THE K TO 12 BASIC EDUCATION PROGRAM END-OF-SCHOOL-YEAR
RITES FOR THE SCHOOL YEAR 2024-2025**

To: Undersecretaries
Assistant Secretaries
Minister, Basic, Higher, and Technical Education, BARMM
Bureau and Service Directors
Regional Directors
Schools Division Superintendents
Public and Private Elementary and Secondary School Heads
ALS Community Learning Centers
All Others Concerned

1. The Department of Education (DepEd) announces the conduct of the End-of-School-Year (EOSY) Rites for Kindergarten, Grade 6, Grade 10, and Grade 12 and Alternative Learning System (ALS) learners who satisfactorily meet the curriculum requirements at the end of the school year (SY) 2024-2025.

2. Pursuant to DepEd Order (DO) No. 009, s. 2024 (Implementing Guidelines on the School Calendar and Activities for the School Year 2024-2025), the school year shall end on April 15, 2025. Thus, the EOSY rites shall be any of the dates from **April 14-15, 2025**.

3. The theme of the SY 2024-2025 EOSY rites shall be ***Henerasyon ng Pagkakaisa: Kaagapay sa Bagong Pilipinas (Generation of Unity: Partners for the New Philippines)***. The theme underscores the importance of unity and collective efforts in achieving a stronger and brighter future, emphasizing the crucial role of the current generation in supporting one another and working together toward a new and progressive Philippines.

4. The following provisions stipulated in DO 009, s. 2023 (An Order Updating the Multi-Year Implementing Guidelines on the Conduct of the K to 12 Basic Education Program End-of-School-Year Rites), are reiterated:

a. Graduation and Moving-Up Ceremonies shall be simple but meaningful. While these rites mark a milestone in the lives of the learners, graduation and moving-up ceremonies shall be conducted without excessive spending, extravagant attire, or extraordinary venues.

b. Non-academic projects articulated in DO 66, s. 2017 titled Implementing Guidelines on the Conduct of Off-Campus Activities,

such as attendance to field trips, film showings, Junior-Senior Promenade, and other school events, shall not be imposed as graduation or completion requirements.

- c. For public schools, expenses relative to the activity shall be charged to the school's Maintenance and Other Operating Expenses (MOOE), subject to existing guidelines. **No DepEd personnel shall be allowed to collect any kind of contribution or fee for the Graduation/Moving-Up Ceremonies** in accordance with the provisions of DO 19, s. 2008 (Implementation of No Collection Policy in All Public Elementary and Secondary Schools).
 - d. The format of the certificate of completion and diploma shall be in accordance with Enclosure 1, pages 44 to 46 of DO 031, s. 2019 (The Department of Education Service Marks and Visual Identity Manual).
 - e. All DepEd officials (including third-level officials), teaching, and nonteaching personnel are prohibited from engaging in any electioneering or partisan political activity in relation to the forthcoming 2025 National and Local Elections, pursuant to DO 048, s. 2018 (Prohibition on Electioneering and Partisan Political Activity), and DO 047, s. 2022 (Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services) and its amendments through DO 049, s. 2022.
5. All learners, including transferees, who have met the standards, criteria, and guidelines set in DO 36, s. 2016 titled Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program shall be recognized.
6. To ensure the safety and protection of learners, teachers, and attendees, schools are advised to hold their EOSY Rites in indoor venues with proper ventilation or covered courts to avoid exposure to the extreme heat of the sun. Schools shall avoid scheduling their EOSY Rites during the time of the day when temperatures are at their highest.
7. For further inquiries or clarification, please contact the **Bureau of Learning Delivery**, 4th Floor, Bonifacio Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at bld.od@deped.gov.ph or at telephone numbers (02) 8637-4346 and 8537-4347.
8. Immediate dissemination of this Memorandum is desired.



SONNY ANGARA

Secretary



References:

DepEd Order (Nos. 009, s. 2024; 009, s. 2023; 049 and 047, s. 2022; 031, s. 2019; 66, s. 2017; 036, s. 2016)

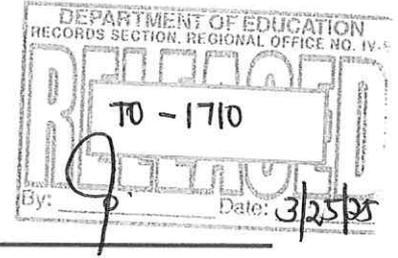
DepEd Memorandum No. 023, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
BASIC EDUCATION
GRADUATION
JUNIOR HIGH SCHOOL
KINDERGARTEN EDUCATION
LEARNERS
SCHOOLS
SENIOR HIGH SCHOOL



Republic of the Philippines
Department of Education
MIMAROPA REGION



Office of the Regional Director

March 25, 2025

REGIONAL MEMORANDUM

No. 40 s. 2025

**SALIENT DIRECTIVES ON THE CONDUCT OF END-OF-SCHOOL-YEAR RITES
FOR THE SCHOOL YEAR 2024-2025**

To: **ASSISTANT REGIONAL DIRECTOR
SCHOOLS DIVISION SUPERINTENDENTS
PUBLIC AND PRIVATE ELEMENTARY AND SECONDARY SCHOOLS HEADS
ALS COMMUNITY LEARNING CENTERS
ALL OTHERS CONCERNED**

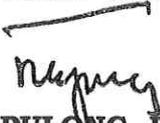
1. Pursuant to DepEd Memorandum No. 27, s. 2025 dated March 21, 2025, the Department of Education (DepEd) announces the conduct of the End-of-School-Year (EOSY) Rites for Kindergarten, Grade 6, Grade 10, and Grade 12 and Alternative Learning System (ALS) learners who satisfactorily meet the curriculum requirements at the end of the school year 2024-2025 from April 14 to 15, 2025 carrying the theme: "Henerasyon ng Pagkakaisa: Kaagapay sa Bagong Pilipinas (Generation of Unity: Partners for the New Philippines).
2. **All DepEd officials and personnel (teaching and non-teaching) must strictly comply on the following salient directives:**
 - a. Graduation and Moving-Up Ceremonies shall be kept simple but meaningful without excessive spending, extravagant attire, or extraordinary venues.
 - b. For public schools, expenses relative to the EOSY activities shall be charged to the school's Maintenance and Other Operating Expenses (MOOE), subject to existing guidelines. In order for schools to **limit expenses for the EOSY rites within the allocated budget and avoid additional fees** from parents, school heads are strongly advised on the following:
 - The use of live plants for stage design is suggested preferably those readily available in schools. Minimal reusable adornments may also be used.
 - Exercise prudence in choosing the most economical food arrangement for the activity. Keep the food selection simple.
 - No leis/corsages and tokens for all DepEd officials except if invited as guest speaker.
 - No prescribed leis/corsages for graduates, completers, parents/guardians or school personnel which require additional fees.



Address: Meralco Avenue corner St. Paul Road, Pasig City
Telephone Nos.: (02) 8631-4070 | (02) 8637-2895 | (02) 8637-1799
Email Address: mimaropa.region@deped.gov.ph
Website: depedmimaroparegion.ph



- Graduation or class pictures may be taken using capable mobile phones or school-owned cameras to avoid additional fees. These pictures may be stored virtually and emailed to each graduate or completer.
 - Printing of graduation yearbook should not be compulsory, hence e-copy may be shared to graduates.
 - Cluster schools may arrange to use same venues on the same day in different time slots for cost effectiveness.
- c. **No DepEd personnel shall be allowed to collect any kind of contribution or fee** for the Graduation/Moving-Up Ceremonies in accordance with the provisions of DO 19, s. 2008 (Implementation of No Collection Policy in All Public Elementary and Secondary Schools).
 - d. The **prohibition of imposing non-academic projects** as graduation or completion requirements which include, but not limited to, entailing submission of irrelevant items such as cleaning materials, plants, decors, and personal items, attendance to non-curricular school events, and participation to off-campus activities articulated in DO 66, s. 2017 is reiterated.
 - e. The format of the certificate of completion and diploma shall be in accordance with Enclosure 1, pages 44 to 46 of DO 031, s. 2019 (The Department of Education Service Marks and Visual Identity Manual). **No additional and unauthorized signatories shall be included in the said certificates.**
 - f. All DepEd officials (including third-level officials), teaching, and nonteaching personnel are **prohibited from engaging in electioneering or partisan political activity** in relation to the forthcoming 2025 National and Local Elections, pursuant to DO 048, s. 2018 (Prohibition on Electioneering and Partisan Political Activity), and DO 047, s. 2022 (Promotion of Professionalism in the Implementation and Delivery of Basic Education Programs and Services) and its amendments through DO 049, s. 2022.
3. All learners, including transferees, who have met the standards, criteria, and guidelines set in DO 36, s. 2016 titled Policy Guidelines on Awards and Recognition for the K to 12 Basic Education Program shall be recognized.
 4. To ensure the safety and protection of learners, teachers, and attendees, schools are advised to hold their EOSY Rites in indoor venues with proper ventilation or covered courts to avoid exposure to the extreme heat of the sun. Schools shall avoid scheduling their EOSY Rites during the time of the day when temperatures are at their highest. Checking on the heat index forecasts for April 14 – 15, 2025 in your areas will be helpful.
 5. For any clarification or queries, please contact Public Affairs Unit through pau.mimaroparegion@deped.gov.ph or at telephone numbers (02) 8637-2895.
 6. Immediate dissemination of and strict compliance with this Memorandum is directed.


NICOLAS T. CAPULONG, PhD, CESO III
 Director IV
 Regional Director 

oard-CDR/nmn

Enclosure No. 3

TOTAL NUMBER OF SCHOOL DAYS FOR THE SCHOOL YEAR 2024-2025
(Based on DepEd Order No. 009, s. 2024)

Month	Number of School Days
July	3
August	20
September	21
October	23
November	20
December	15
January	22
February	20
March	21
April	9
Total	174

SAMPLE FRONT PAGE OF INVITATION

Name of School

(No.) Commencement Exercise

THEME: "Henerasyon ng Pagkakaisa: Kaagapay sa Bagong Pilipinas
(Generation of Unity: Partners for the New Philippines)

Date and Time _____

Place: _____

This serves as an invitation

LIST OF DEPED OFFICIALS

SEC. JUAN EDGARDO M. ANGARA	Secretary of the Department of Education
DR. NICOLAS T. CAPULONG, CESO III	Regional Director IV Department of Education MIMAROPA Region
DR. CHERRY LOU D. REPIA	Assistant Regional Director Department of Education MIMAROPA Region
DR. LYNN G. MENDOZA	OIC, Schools Division Superintendent
DR. MABEL F. MUSA	Assistant Schools Division Superintendent
MRS. MA. CECILIA S. MANAY	Chief Education Supervisor School Governance and Operations Division
MR. JOHN M. CHAVEZ	Chief Education Supervisor Curriculum Implementation Division
_____	Education Program Supervisor (Parent Supervisor)
_____	Public Schools District Supervisor
_____	SGOD Official In-Charge of District

Teaching Staff and Faculty Members

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



SAMPLE PROGRAM FOR KINDERGARTEN MOVING-UP CEREMONY

I	Philippine National Anthem	
II	Prayer/Doxology	
III	Opening Remarks	Kindergarten Teacher
IV	Presentation of Movers	Kindergarten Teacher/s
V	Attestation	School Head
VI	Confirmation and Message	Dr. Lynn G. Mendoza <i>OIC, Schools Division Superintendent or her representative</i>
VII	Distribution of Certificates	DepEd Officials
VIII	Words of Gratitude	Movers' Representative
IX	Moving-Up Song	

Note:

- *If the DepEd Regional Official/s shall attend the moving-up ceremony, they shall confirm the movers."*
- *The distribution of certificates to movers shall be done by the Highest DepEd Official/ Schools Division Superintendent or her representative, assisted by the school head .*
- *Words of Gratitude shall be simple and shall be composed of 3 to 5 sentences which focus on thanking all those involved in the teaching and learning in general and telling something about what they learned during the school year.*

Enclosure No 7

SAMPLE PROGRAM FOR COMPLETION/GRADUATION CEREMONY

I	Processional	
II	Philippine National Anthem	
II	Prayer/Doxology	
III	Welcome Message	Student with 2 nd Highest GSA
IV	Presentation of Candidates for Graduation	Class Adviser
V	Attestation	School Head
VI	Confirmation and Message	Dr. Lynn G. Mendoza <i>OIC, Schools Division Superintendent or her representative</i>
VII	Distribution of Certificates	DepEd Officials
VIII	Introduction of the Guest Speaker	
IX	Message of the Guest Speaker	
X	Awarding of Plaque of Recognition to the Guest Speaker	
XI	Recognition and Conferment of Awards	
XII	Message of Thanks and Gratitude	Student with Highest GSA
XIII	Pledge of Loyalty	Student with 3 rd Highest GSA
XIV	Messages	Dr. Nicolas T. Capulong, CESO III <i>Regional Director IV</i> Sec. Juan Edgardo M. Angara <i>Secretary of the Department of Education</i>
XV	Closing Remarks	School Head
XVI	Graduation Song (Optional)	Graduates

Note:

- *If the DepEd Regional Official/s shall attend the completion/graduation ceremony, they shall confirm the completers/graduates.*
- *The distribution of certificates to movers shall be done by the Highest DepEd Official/ Schools Division Superintendent or her representative, assisted by the school head .*
- *Words of Gratitude shall be simple and shall be composed of 5 to 10 sentences which focus on thanking all those involved in the teaching and learning in general and telling something about what they learned during the school year.*

SAMPLE TEMPLATE FOR KINDERGARTEN CERTIFICATE



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education



REHIYON MIMAROPA
MIMAROPA REGION
SANGAY NG MARINDUQUE
SCHOOLS DIVISION OF MARINDUQUE
PUROK NG HILAGANG BOAC
DISTRICT OF BOAC NORTH

DON LUIS HIDALGO MEMORIAL SCHOOL

Pinatutunayan nito na si
This certifies that

JUANA L. SAN JUAN

Learner Reference Number (LRN): 109870170032

ay kasiya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Kindergarten na itinakda
has satisfactorily completed the requirements of the Kindergarten Curriculum as prescribed
ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
by the Department of Education and is therefore awarded this

KATUNAYAN
CERTIFICATE

Nilagdaan sa Boac, Marinduque, Pilipinas nitong ika- __ ng Abril 2025.
Signed in Boac, Marinduque, Philippines on the __ day of April 2025.

XXXXXXXXXXXXX
Diananggawa
Principal

LYNN G. MENDOZA, EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

SAMPLE TEMPLATE FOR GRADE 6 ELEMENTARY CERTIFICATE

	<p><i>Republika ng Pilipinas</i> <i>Republic of the Philippines</i> Kagawaran ng Edukasyon <i>Department of Education</i></p>	
<p>REHIYON MIMAROPA MIMAROPA REGION SANGAY NG MARINDUQUE SCHOOLS DIVISION OF MARINDUQUE PUROK NG HILAGANG BOAC DISTRICT OF BOAC NORTH</p>		
<p>DON LUIS HIDALGO MEMORIAL SCHOOL</p>		
<p>Pinatutunayan nito na si <i>This certifies that</i></p>		
<p>JUANA N. SAN JUAN</p>		
<p>Learner Reference Number (LRN): 109870170032</p>		
<p>ay kasaya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Elementarya na itinakda <i>has satisfactorily completed the requirements of the Elementary Curriculum as prescribed</i> ng Kagawaran ng Edukasyon kaya pinagkalooban siya nitong <i>by the Department of Education and is therefore awarded this</i></p>		
<p>KATUNAYAN CERTIFICATE</p>		
<p>Nilagdaan sa Boac, Marinduque, Pilipinas nitong ika- ____ ng Abril 2025. <i>Signed in Boac, Marinduque, Philippines on the ____ day of April 2025.</i></p>		
<p>XXXXXXXXXXXXX Prinsipal Principal</p>	<p>LYNN G. MENDOZA, EdD Assistant Schools Division Superintendent Officer-In-Charge Office of the Schools Division Superintendent</p>	

SAMPLE TEMPLATE FOR GRADE 10 JUNIOR HIGH SCHOOL CERTIFICATE



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education



REHIYON MIMAROPA
MIMAROPA REGION
SANGAY NG MARINDUQUE
SCHOOLS DIVISION OF MARINDUQUE

DOLORES NATIONAL HIGH SCHOOL

Pinatutunayan nito na si
This certifies that

JUANA P. DELA CRUZ

Learner Reference Number (LRN): 30153314001

ay kasaya-siyang nakatupad sa mga kinakailangan sa Kurikulum ng Junior High School na itinakda para sa
has satisfactorily completed the requirements of the Junior High School Curriculum prescribed for
Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
Secondary Schools of the Department of Education and is therefore awarded this

KATUNAYAN

CERTIFICATE

Nilagdaan sa Santa Cruz, Marinduque, Pilipinas nitong ika-___ ng Abril 2025.
Signed in Santa Cruz, Marinduque, Philippines on the ___ day of April 2025.

XXXXXXXXXXXXX
Punonggura
Principal

LYNN G. MENDOZA, EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

SAMPLE TEMPLATE FOR GRADE 12 SHS DIPLOMA



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education



REHIYON MIMAROPA
MIMAROPA REGION
SANGAY NG MARINDUQUE
SCHOOLS DIVISION OF MARINDUQUE

DOLORES NATIONAL HIGH SCHOOL

Pinatutunayan nito na si
This certifies that

JUANA P. DELA CRUZ

Learner Reference Number (LRN): 30153314001

ay kasira-siyang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School
has satisfactorily completed the requirements for graduation in Senior High School

ACADEMIC TRACK
GENERAL ACADEMIC STRAND

na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinaglalathagan siya nitong
prescribed for Secondary Schools of the Department of Education and is therefore awarded this

KATIBAYAN
DIPLOMA

Nilagdaan sa Santa Cruz, Marinduque, Pilipinas nitong ika-___ ng Abril 2025.
Signed in Santa Cruz, Marinduque, Philippines on the ___ day of April 2025.

XXXXXXXXXXXXX
Punanggawa
Principal

LYNN G. MENDOZA, EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent



Republika ng Pilipinas
Republic of the Philippines
Kagawaran ng Edukasyon
Department of Education



REHIYON MIMAROPA
MIMAROPA REGION
SANGAY NG MARINDUQUE
SCHOOLS DIVISION OF MARINDUQUE

DOLORES NATIONAL HIGH SCHOOL

Pinatutunayan nito na si
This certifies that

JUANA P. DELA CRUZ

Learner Reference Number (LRN): 30153314001

ay kasiva-sivang nakatupad sa mga kinakailangan sa pagtatapos ng Senior High School
has satisfactorily completed the requirements for graduation in Senior High School

**TECHNICAL VOCATIONAL LIVELIHOOD TRACK
ICT - COMPUTER SYSTEM SERVICING (NC II) STRAND**

na itinakda para sa Mataas na Paaralan ng Kagawaran ng Edukasyon, kaya pinagkalooban siya nitong
prescribed for Secondary Schools of the Department of Education and is therefore awarded this

**KATIBAYAN
DIPLOMA**

Nilagdaan sa Santa Cruz, Marinduque, Pilipinas nitong ika-___ ng Abril 2025.
Signed in Santa Cruz, Marinduque, Philippines on the ___ day of April 2025.

XXXXXXXXXXXXX
Punongguro
Principal

LYNN G. MENDOZA, EdD
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

TERMS OF REFERENCE FOR SIGNATORIES

Position/Designation	English	Tagalog
Headed by an OIC w/o S.O.	Principal (Monitoring)	Punongguro
Headed by a TIC w/o S.O.	Public Schools District Supervisor	Tagamasid Pampurok
Headed by a TIC w/ S.O.	Teacher In-Charge	Katiwalang Guro
Headed by a Principal	Principal	Punongguro
Headed by the Head Teacher	Head Teacher	Ulong Guro